

For examples of common phrases used in cover letters, please see the ThinkSCIENCE featured article entitled “Writing effective cover letters for journal submissions: Tips and a Word template”

Journal editor’s name

Title

*Journal Name*

Month Date, 2016

Dear Dr. Last Name:

I would like to submit the manuscript entitled “your article’s name” by author names to be considered for publication as xxxxxxxx[[paper type: “an original article”, “a brief communication”, “a case report”]] in the *Journal Name*.

xxxxxxx[[Summarize the research problem/gap, your main research findings, and the implications of your findings]]. We believe these findings will be of interest to the readers of your journal.

[[Revise or delete any of the following standard statements used in cover letters]]

We declare that this manuscript is original, has not been published before and is not currently being considered for publication elsewhere.

We know of no conflicts of interest associated with this publication, and there has been no significant financial support for this work that could have influenced its outcome. As Corresponding Author, I confirm that the manuscript has been read and approved for submission by all the named authors.

[[Add any other statements/information required by the journal here.]]

We hope you find our manuscript suitable for publication and look forward to hearing from you in due course.

Sincerely,

Corresponding author’s name

Department name, Institution name

Postal address

Tel./Fax: xxxxxx

Email: xxxxxx